

**Please direct all
communications to:**

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November 4, 2020

Dear Regional Trustees,

The following is an update from the Q4 2020 AAWS Board meeting on the status of the My Portal implementation at the General Service Office. Overall, the office is working tirelessly on the My Portal project and making good progress towards delivering Release 2.0 by year end.

The survey responses on My Portal were very informative. They helped confirm and establish near term priorities and a longer-term vision. The My Portal Task Force has been expanded with representation from each Region and our internal team will be sharing more detailed requirements and designs with this expanded Task Force next week.

We are still on track for a December 14th launch of Release 2.0 despite some of the tasks being slightly delayed in comparison to the high-level Gantt chart shared in September. The User Acceptance Testing (UAT) is planned to start November 20th and we anticipate asking the Area Registrar volunteers to help test in early December. The team is focused on managing scope to meet the December launch date. The December deliverable will be a basic platform, providing the ability to add additional functionality in future releases based on feedback and engagement from the membership.

The focus for the December My Portal Release 2.0 will be on improving the Communication tools between the Area Registrars and G.S.O. The survey responses clearly indicated a strong desire for the Area Registrars to be able to own their own data and we will be establishing the foundation to do just that. Specific items related to the Release 2.0 are listed below:

1. Edit/update capabilities of Position Holder and Group information. Some actions/updates will require a review by G.S.O. prior to updating NetSuite to help prevent duplication of Group and Position Holder records, as well as to ensure appropriate communication and transition of responsibilities, e.g. with the Registrars, Delegates and Alternate Delegates. Adding a new Group and a first-time Position Holder poses some technical challenges that we are still addressing.
2. Search, filtering and downloading information currently contained in the My Portal reports will also be supported in the December Release.

3. There will be a new “Position” created for an Alternate Registrar that will be provided the same capabilities as the Area Registrar if requested by the Area. Delegates and DCM’s will be provided ‘read only’ access at the area-level.
4. We are currently envisioning several Waves of training/rollout
 - a. Training/Rollout Wave 1: The Area Registrars will be trained beginning December 15th
 - b. Training/Rollout Wave 2-3: Alternate Registrars, Delegates and DCMs (sequence and timing TBD)

One of the main themes from the survey was a request to provide automated file interface/upload capabilities and we will explore our ability to support this request and the cost implications to do so once we have completed Release 2.0.

In the surveys, there were also a variety of requests to include more detailed meeting information, e.g. interfacing to Meeting Guide or the area’s own local database and supporting on-line meetings, we will continue to discuss and explore these further for future releases.

Please let me know if you have any questions about the progress and plans outlined here. We greatly appreciate your continued support.

Yours in Service,



Beau B.

Chair of Alcoholics Anonymous World Services